



M.E.T.S. CHARTER SCHOOL

746 Sanford Ave
Newark, NJ 07102
Newark P: 973.859.5300
F: 973.850.0035

211 Sherman Avenue
Jersey City, NJ 07307
Jersey City P: 201.526.8500
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Damion Frye, Lead Administrator

Distance Learning Environment Requirements for Students

In the case that M.E.T.S. Charter School must transition to a Distance Learning Environment, you will be required to still complete work from Google Classroom. Outlined in this document is everything you need to know regarding your expectations during the school closure.

Getting Started:

1. All students will need to access Google Classroom from home.
 - a. This access can occur via cell phone, tablet, Chromebook, laptop or desktop.
 - b. *If you require internet service and/or a chromebook your parent must sign the back of this letter and return it to the school within 48 hours of notification that the school will be closing.*
 - c. Please verify that you can access all of your classes. If you cannot, please contact your teacher.

Requirements/Structure:

1. Time will be provided during the school day (8:35 am - 2:30 pm) to complete your work.
 - a. Your teachers' classroom will open at 8:35 am and close at 2:30 pm.
 - b. In order to be considered "present" in school for the day, you must complete the **Do Now** assignment assigned for the day.
 - c. Late work will not be accepted.
 - d. If you must go to the doctor or be "absent" reasons listed in N.J.A.C. 6A:16-7.6 for an excused absence, your parent must call the school and leave a message reporting the absence. All of your work must still be made up during the school day.
2. You will complete the work for each day based on the classes you have.
 - a. For example, if your schedule looks like the following, you will be responsible for completing the Do Now and potentially other assignments just for those classes:
 - b. (If you have Life Skills you do not need to complete a Do Now for that period).



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Period	Monday (A Day)	Tuesday (B Day)	Wednesday (A Day)	Thursday (B Day)	Friday (C Day)
0					
1	English	Math	English	Math	English
2					Math
4	Spanish	History	Spanish	History	Spanish
5					History
6	Lunch				
7	PE	PE	PE	PE	Health
8	Science	Engineering	Science	Engineering	Science
9					Engineering
Do Now	You must complete the Do Now from, English, Spanish, PE, and Science to be considered present for this day.	You must complete the Do Now from, Math, History, PE, and Engineering to be considered present for this day.	You must complete the Do Now from, English, Spanish, PE, and Science to be considered present for this day.	You must complete the Do Now from, Math, History, PE, and Engineering to be considered present for this day.	You must complete the Do Now from all of the classes on C day to be considered present.
Course Work	You may have additional course work assigned to you that you must complete by the date the teacher has set.				

Support:

1. If you have questions, email your teacher during the course of the school day (8:35 am - 2:30 pm).
2. If you have technical problems, email your teacher or call the school and leave a message with the main office.

Check If Needed

Parent Name _____ am requesting a mobile hot spot _____ and/or a Chromebook _____

I understand that these items must be returned on the same day the school reopens, in the same condition.

Student Name _____ Parent Signature _____